Promotion Recommendation

Recommends a member of personnel for a higher clearance level. Completed by their department lead and decided by the authority that grants the level under the Clearance Policy.

UNDER: FOUNDATION DIRECTIVE 002, PROMOTION AND TRANSFER POLICY

CANDIDATE 01

NAME OR DESIGNATION

DISCORD USERNAME

ROBLOX USERNAME

DEPARTMENT

IN THE DEPARTMENT SINCE

CURRENT CLEARANCE

☐ L0 ☐ L1 ☐ L2 ☐ L3 ☐ L4

RECOMMENDED CLEARANCE

☐ L1 ☐ L2 ☐ L3 ☐ L4 ☐ L5

RECORD OF SERVICE 02

SESSIONS, SHIFTS, OPERATIONS AND EVENTS TAKEN PART IN

ARCHIVE FILES WRITTEN OR REVIEWED (NUMBERS)

CONDUCT UNDER THE ROLEPLAY RULES

☐ No issues ☐ Minor notes ☐ Warnings on record

WHY THIS MEMBER IS READY FOR THE LEVEL

RECOMMENDATION AND DECISION 03

RECOMMENDED BY (DEPARTMENT LEAD)

DATE

DECISION

☐ Approved ☐ Approved at a lower level ☐ Deferred ☐ Declined

DECIDED BY (GRANTING AUTHORITY)

DATE

ARCHIVE USE ONLY

ARCHIVE RECORD NO.

FILED BY

FILED ON